

THE
MARYLAND
MUNICIPAL
LEAGUE



e-BULLETIN

NEWS from the Association of Cities and Towns

June 4, 2018

In This Issue:

Membership/Conferences

It's Almost Here ... MML's 2018 Summer Conference!

5 days until conference! [more on the big event](#)

Download MMLCon18

Be in the loop. [more on MMLCon18](#)

Summer Conference Program on Website & Conference App

You can only find details/handouts on the app and website. [more on detail](#)

Attend the General Sessions on Monday & Tuesday

Check out combat helicopters and your future. [more on sessions](#)

Welcome Reception & Gubernatorial Candidates Mixer

Candidates at MML. [more on reception](#)

Congratulations 2018 Banner Cities and Towns

Here are this year's Banner Cities and Towns. [more on banner](#)

We Salute Our Hall of Famers

2018 Hall of Fame Inductees. [more on HOF](#)

Don't Miss the (Flag) Parade...

Are you signed up? [more on parade](#)

Summer Conference Made Easy for First Time Attendees

All signed up and ready to go. Now what? [more on now what](#)

MML Registration Desk Hours

Summer conference registration hours. [more on hours](#)

Visit the Exhibits

Visit the 230 exhibit booths. [more on vendors](#)

Commerce Day in Exhibit Area

Want to check out the vendors? [more on Commerce Day](#)

Population Forums

Brainstorm with fellow municipalities. [more on forums](#)

MML Conference Name Badges

Want to get in? [more on badges](#)

Packing Tips

It's cold in here. [more tips](#)

Children in the Exhibit Areas

Children only on Tuesday, 1:00 to 2:00. [more on kids](#)

Hotel Check-in

Check in after 4. [more on hotels](#)

Ride O.C. Buses for Free

Free bus rides. [more on buses](#)

MML 2018-19 Board Nominations

Nominations received to date. [more on noms](#)

Remember to Vote

Vote for your Board. [more on voting](#)

Proxy Procedure

Can't vote in person? [more on proxies](#)

2019 Legislative Action Request (LAR) forms are now available

Now accepting legislative priority requests. [more on LARs](#)

26 Maryland Parks and Playgrounds Receive \$2.5 Million in Funding

DNR now accepting FY2020 proposals. [more on funding](#)

EPA Extends Deadline to Apply for a WIFIA Water Infrastructure Loan

Water Infrastructure Loans. [more on money](#)

Stormwater Inspector Training

Training opportunities. [more on workshops](#)

Classifieds

Check out job postings, RFPs, and items for sale. [more classifieds](#)

It's Almost Here ... MML's 2018 Summer Conference!

In less than a week, officials from 129 cities and towns will gather in Ocean City for MML's summer conference. Approximately 1,800 city, town, county, and state officials, as well as corporate representatives, will attend MML's summer conference which will be held June 10-13, 2018 at the Convention Center in Ocean City. Pre-registration is now closed, but you can register on-site in Ocean City.

Download MMLCon18

The League's [conference app](#) MMLCon18 provides access to the summer conference schedule, session alerts, presenter and exhibitor profiles, speaker bios, session descriptions, and maps. You will also be able to live "tweet" and share photos throughout the event.

Download the "Attendify - Network at Events" app from the App Store or Google Play. Open the app and sign up by tapping the corresponding button at the top or bottom of the page, or log in if you already have a profile. To create an account, we recommend using the email address you used to register for the event. Search for MMLCon18. Once registered the app will appear in the "Your Events" section.

The app provides access to the summer conference schedule, session alerts, presenter and exhibitor profiles, speaker bios, and maps. You can also share your own tweets and photos, plus send messages of interest to other attendees throughout the four-day event.

Summer Conference Program on Website & Conference App

You can view a detailed summer conference program on MML's [website](#). Reviewing the conference schedule prior to getting your registration materials in Ocean City will help you plan which workshops you want to attend and enable you to coordinate your schedule with other officials from your municipality so that all sessions are covered. You can also view the program on MML's conference app and create your own schedule after you decide which sessions to attend. ***Note that for many workshops this year, the MML conference app and website will be the only way to access copies of presenter PowerPoints and other traditional workshop handouts.*** In addition, session descriptions and speaker bios are available exclusively through the conference app and will not appear in the Program booklet.

Attend the General Sessions on Monday & Tuesday

Plan to attend MML's opening general session on Monday, June 11 at 10:00 a.m. to hear from Shannon Huffman Polson, one of the first women to fly Apache combat helicopters. Her topic *Leading from Any Seat* complements MML President Jake Romanell's year-long theme of *Live to Lead*. On Tuesday, June 12 from 10:30 – 11:30 a.m. general session speaker Matt Thornhill will talk about *Municipalities of the Future*.

Welcome Reception & Gubernatorial Candidates Mixer

MML invited gubernatorial candidates to attend the Welcome Reception and Gubernatorial Candidates Mixer, to be held on Sunday, June 10 from 5:30 – 7:00 p.m. Plan to attend this event to hear from gubernatorial candidates before the primary election on June 26. Confirmed participants are Governor Larry Hogan, Prince George's County Executive Rushern Baker, James O'Shea, and Krish Vignarajah.

Congratulations 2018 Banner Cities and Towns

We are pleased to extend the Banner City/Town designation to 60 municipalities. Among this year's designees are two brand new recipients: **District Heights** and **Morningside**. The

engagement of the officials from these municipalities has a profound impact on the League's health making our organization one of the most progressive and engaged in the nation.

Bel Air, Berlin, Berwyn Heights, Boonsboro, Bowie, Brentwood, Brunswick, Burkittsville, Cambridge, Capitol Heights, Chesapeake Beach, Chesapeake City, College Park, Colmar Manor, Cottage City, Denton, District Heights, Easton, Edmonston, Emmitsburg, Federalsburg, Frederick, Friendsville, Gaithersburg, Galena, Glenarden, Greenbelt, Hampstead, Havre de Grace, Hebron, Hyattsville, Indian Head, Kensington, Landover Hills, La Plata, Laurel, Laytonsville, Leonardtown, Manchester, Middletown, Morningside, New Carrollton, New Market, New Windsor, North Beach, North Brentwood, Perryville, Princess Anne, Queenstown, Rockville, Salisbury, Seat Pleasant, Somerset, Sykesville, Takoma Park, Taneytown, Thurmont, Union Bridge, University Park, Upper Marlboro.

Officials from this year's Banner Cities and Towns are invited to attend the June 12 Business Meeting held at the MML summer conference, where each municipality will be honored. Please designate ONE representative to receive the plaque and flag (for new recipients) or year plate for renewing designees. However, all officials from the honored city/town are invited to join the annual Banner City/Town photo taken immediately following the Business Meeting.

Proudly sponsored by [Musco Sports Lighting](#), Banner City/Town encourages League engagement by fostering an environment where officials feel that their activity makes a difference. Among other things, officials from Banner cities and towns:

- Ensure that young citizens understand what municipalities do and what they bring to their communities.
- Are active on League committees, chapters, departments and the Board of Directors.
- Commit personal time to attend training and networking events with other municipal officials.

Congratulations to the 2018 MML/Musco Sports Lighting Banner Cities & Towns. Thank you for your engagement in League activities!

We Salute Our Hall of Famers

We are pleased to have six candidates for this year's Hall of Fame induction. These elected officials have served their municipalities for 20 or more years. The League will pay tribute to them on June 12 during the dinner held at the MML summer conference. Congratulations and thank you for your dedication!

James Kalbfleisch, Williamsport - 23 years

Hal Spielman, Sharpsburg - 21 years

Nellie R. Tighe, Midland - 20 years

Karen Tolley, Church Creek - 21 years

Chad Weddle, Walkersville - 22 years

Debbie Zimmerman, Walkersville - 22 years

Inductees should plan to attend a brief rehearsal of the Hall of Fame Ceremony on Tuesday, June 12 from 4:15-4:30 in the Ballroom of the Ocean City Convention Center.

Don't Miss the (Flag) Parade...

The parade of city and town flags will again be an exciting part of the MML Conference Opening General Session. The flag parade will be held on Monday morning, June 11, 2018 at 10:00 a.m. Each participating municipality must designate an elected or appointed official (no children please) as flag bearer to present their municipal colors.

With less than one week until the 2018 summer conference, to date, the following municipalities have registered for the 2018 flag parade (as of 6/4/18): **Northwest Region:** Brunswick, Cumberland, Frederick, Friendsville, Hampstead, Luke, Middletown, Mt. Airy, New Market, New Windsor, Oakland, Sykesville, Taneytown, Thurmont, Union Bridge, and Williamsport. **Central and Northeast Region:** Bel Air, Cecilton, Charlestown, Chesapeake Beach, Chesapeake City, Elkton, Friendship Heights, Gaithersburg, Havre de Grace, Indian Head, La Plata, Leonardtown, North Beach, North East, Perryville, Rising Sun, Rockville, and Somerset. **Prince George's County:** Berwyn Heights, Bladensburg, Bowie, Brentwood, Capitol Heights, Cheverly, College Park, Colmar Manor, Cottage City, District Heights, Edmonston, Forest Heights, Glenarden, Greenbelt, Hyattsville, Landover Hills, Laurel, Morningside, Mount Rainier, New Carrollton, North Brentwood, Riverdale Park, Seat Pleasant, University Park, and Upper Marlboro. **Eastern Shore:** Barclay, Betterton, Cambridge, Chestertown, Crisfield, Denton, Federalsburg, Galena, Hurlock, Millington, Ocean City, Oxford, Princess Anne, Queenstown, Ridgely, Rock Hall, Salisbury, Snow Hill, St. Michaels, and Sudlersville.

Missing in action: The following is a list of municipalities that participated in the 2017 flag parade but have yet to register for the 2018 flag parade: **Northwest:** Westminster. **Central & Northeast:** Aberdeen and Laytonsville. **Prince George's County:** Fairmount Heights. **Eastern Shore:** Berlin, Centreville, Delmar, and Pocomoke City.

If you have not yet signed up for the parade of flags, please click [HERE](#) to sign up. As a reminder, the flag parade rehearsal will be held at 8:30 a.m. on Monday, June 11 and is MANDATORY for participants. Please be sure that your flag bearer DOES NOT have a conflict with one of the three other workshops (Consensus & Team Building (Academy Core), Document Retention, and Waste Reduction Solutions) being held at the same time as the rehearsal. ALL FLAG BEARERS MUST ATTEND THE REHEARSAL - NO EXCEPTIONS!!

Questions about the flag parade may be directed to Candace Donoho at MML, 410-268-5514 or candaced@mdmunicipal.org. Thank you and we look forward to seeing you in Ocean City! It's going to be another great summer conference!

Summer Conference Made Easy for First Time Attendees

So you are a new official or it is your first time at MML's summer conference. You are all signed up and ready to go. Now what?

To get as much out of your first time summer conference experience as possible, take advantage of a few resources that will help you navigate the event:

MML Registration Desk Hours

MML's summer conference registration desk will be open during the following hours:

Sunday, June 10 from 1:00 p.m. to 5:30 p.m.

Monday, June 11 from 8:00 a.m. to 4:30 p.m.

Tuesday, June 12 from 8:00 a.m. to 4:30 p.m.

Wednesday, June 13 from 8:30 a.m. to 12 noon

MML's registration desk will be located in the Level 1 Lobby of the Ocean City Convention Center.

Visit the Exhibits

When planning your summer conference schedule, be sure to block time to visit the 230 exhibit booths. A wide array of products and services will be on display in Exhibit Halls A&B and Dockside. Review the list of exhibitors now and plan your time in the exhibit halls. The exhibit halls will be open on Monday, June 11 from 11:30 a.m. - 4:00 p.m. and on Tuesday, June 12 from 9:30 a.m. - 2:00 p.m. [Current exhibit list.](#)

Commerce Day in Exhibit Area

Municipal department heads, employees, and other municipal officials who cannot attend all of MML's summer conference are invited to visit the exhibits on Tuesday, June 12 from 9:30 a.m. to 2:00 p.m. The cost is \$50 per person and includes lunch. There is no pre-registration for Commerce Day. Visit the MML registration desk at the Convention Center on Tuesday, June 12 and pay the \$50 fee to receive a special pass to the exhibit areas.

Population Forums

There are many issues shared across Maryland's municipalities. However, MML's summer conference offers an opportunity for member cities and towns to group together based on size. This year, on Tuesday, June 12 from 3:00 p.m. – 4:30 p.m. there will be forums for large cities, small towns, and tiny towns. Participants are encouraged to self-select the forum they believe best represents their municipality, to network and brainstorm with officials from cities and towns who share special interests based on their municipality's population and culture.

MML Conference Name Badges

Current-year MML name badges will be required for admission to all summer conference workshops, general sessions, and the exhibit areas. Door monitors will be at the entrance to all sessions, and only those wearing a 2018 MML name badge will be admitted.

Packing Tips

Temperatures in Convention Center meeting rooms vary. For your personal comfort, take a sweater or light jacket to all events.

MML's Conference Planning Committee encourages you to wear your festive tropical attire to

the Maryland luau inspired dinner on Tuesday, June 12 (dressy attire optional).

Children in the Exhibit Areas

Children (under age 16) will be permitted in the exhibit areas only on Tuesday, June 12 from 1:00 - 2:00 p.m. and they must be accompanied at all times by a registered adult.

Hotel Check-in

The check-in time at MML's conference [hotels](#), the Clarion, Dunes Manor, Hotels at Fager's Island, Grand Hotel, Hampton Inn, Hilton Suites Ocean City, Holiday Inn Suites, Holiday Inn Oceanfront, La Quinta Inn, Princess Bayside, and the Princess Royale is after 4:00 p.m. Please do not expect to have access to your hotel room until at least 4:00 p.m.

Ride O.C. Buses for Free

As the host town for MML's summer conference, Ocean City's Mayor and Council have generously agreed that MML conference attendees can ride Ocean City's buses free of charge on June 10, 11, 12, and 13. Just show your 2018 summer conference name badge to the bus driver, and you will not have to pay any fee. The Convention Center bus stop is on Coastal Highway; riders will walk from the Highway to the Convention Center. Buses run at 10-minute intervals from 6:00 a.m. to 3 a.m., 20-minute intervals from 3:00 a.m. to 6:00 a.m. For handicapped bus service, call 410/723-1607 at least one hour in advance. Please take advantage of this hassle-free way of getting to MML conference activities at the Convention Center!

MML 2018-19 Board Nominations

Nomination materials for the MML 2018-2019 Board of Directors were e-mailed to chief municipal elected officials, MML chapter presidents, and current MML Board members in March. If you have questions or would like a copy of the [nomination form](#), please contact Bill Jorch, billj@mdmunicipal.org.

The following nominations for MML's 2018-2019 Board of Directors have been received at the League office:

President Elect

Perry Jones Jr., Mayor, Union Bridge
Ryan Spiegel, Councilmember, Gaithersburg

Members-at-Large (10 seats)

Jim Beauchamp, Councilman, Centreville
Mike Benton, Councilman, North Beach
Michael Bibb, Commissioner, St. Michaels
Diane Foster, Mayor Pro Tem, Taneytown
Eugene W. Grant, Mayor, Seat Pleasant
Tonya Harrison, Councilmember, Brentwood
Emmett V. Jordan, Mayor, Greenbelt
Melinda Mendoza, Councilmember, Colmar Manor

Malinda Miles, Mayor, Mount Rainer
Laurie-Ann Sayles, Councilmember, Gaithersburg
Spencer Schlosnagle, Mayor, Friendsville

District Vice Presidents

District 1: George Tasker, Councilmember, Pocomoke City

District 2: Abby McNinch, Mayor, Denton

District 3: Catherine Pugh, Mayor, Baltimore

District 4: Jay Mattingly, Councilmember, Leonardtown

District 5: Jarrett Smith, Councilmember, Takoma Park

District 6: Michael O'Connor, Mayor, Frederick

District 7: Dan Colmer, Mayor, Barton

District 8: Howard Long, Mayor, Boonsboro

District 9: Cynthia Miller, Commissioner, District Heights

District 10: Robert Alt, Mayor, Elkton

District 11:

Remember to Vote

It is important that each municipality send a representative to vote for MML's 2018-19 Board of Directors on Tuesday, June 12, 2018. Voting occurs from 8:30 - 9:05 a.m., followed by MML's Business Meeting from 9:00 – 10:15 a.m.

- Each MML member municipality is entitled to one vote at the business meeting.
- One representative from each participating municipality should pick up voting materials at the credentials desk outside the business meeting room.
- A mayor or a mayor's designated elected official from the mayor's municipality has primary authority to carry the vote for a municipality.
- Voting materials include a ballot to vote (from 8:30 a.m. to 9:05 a.m.) for the MML Board of Directors, a special ballot to be used in the event of a tie vote in the election, and a voting card to allow your municipality to vote on issues during the business meeting beginning at 9:00 a.m.
- Proxy voting information and materials will be available at the registration desk in the Level 1 Lobby of the Convention Center.

Proxy Procedure

Any one direct member municipality may exercise a voting proxy (municipal proxy) from one other direct member municipality. In the event that no elected municipal official is present at a League meeting from a given municipality, an administrative officer (a city or town's manager, administrator, clerk or other appointed official) of that municipality may exercise all rights as a delegate provided the officer receives the written authorization (administrative proxy) to do so from that person's municipality. Proxies will be rejected for any of the following reasons:

1. Evidence of altering the substance of the proxy
2. Lack of clear intent to award the proxy to a given municipality or administrative official, or
3. Where a municipal proxy recipient already holds a proxy for another city or town

The [proxy form](#) should be submitted to the Executive Director or other League staff well before the Board elections occurs on Tuesday, June 12 at the summer conference. If mailed or e-mailed prior to the conference, it should arrive at the League office at least five days prior to the election. No faxes will be accepted. Contact Bill Jorch for details at billj@mdmunicipal.org.

2019 Legislative Action Request (LAR) forms are now available

As the dust settles from the 2018 General Assembly session and the members of the legislature prepare for the elections in the fall, MML is now accepting requests for legislative priorities for the 2019 legislative session. The deadline for submission is Friday, July 27, 2018. To submit a legislative request, please complete the form, which can be found here: [2019 LAR Form](#). Please remember that each municipality, chapter, or department is limited to up to three legislative requests and each LAR must be verified and signed by a representative of the municipality, Chapter, or Department prior to submission showing each LAR was approved/endorsed at a meeting of the jurisdiction submitting the LAR. Instructions for submission are included on the LAR submission form.

26 Maryland Parks and Playgrounds Receive \$2.5 Million in Funding DNR now accepting FY2020 proposals

This week, The Maryland Department of Natural Resources announced 26 Community Parks and Playground Program grants to be included in Governor Hogan's Fiscal Year 2019 budget, totaling \$2.5 million. (Click [here](#) to see if your municipality is included)

"Through this dedicated funding stream, Maryland's communities and towns can build, maintain and upgrade local playgrounds and parks, improving the quality of life of children and families," Maryland Natural Resources Secretary Mark Belton said. "The program enhances accessibility and outdoor recreation while encouraging youth to play outdoors."

The department is now accepting grant applications from cities and towns looking to enhance or rehabilitate local parks and playgrounds in their communities. Applications for Fiscal Year 2020 funding are due Aug. 15, 2018. Detail on how to apply can be found [here](#).

EPA Extends Deadline to Apply for a WIFIA Water Infrastructure Loan

The U.S. Environmental Protection Agency (EPA) has extended the deadline to submit letters of interest for Water Infrastructure Finance and Innovation Act (WIFIA) loans to July 31, 2018.

The WIFIA program is a federal loan and guarantee program at EPA that aims to accelerate investment in the nation's water infrastructure by providing long-term, low-cost supplemental loans for regionally and nationally significant projects. For more information about the WIFIA program and resources to use when applying, visit <https://www.epa.gov/wifia>

Stormwater Inspector Training

The National Stormwater Center is offering Certified Stormwater Inspector (municipal) training in Annapolis on December 10, 11 & 12, 2018. Designed specifically for municipal personnel this course offers training and certification to demonstrate, for the record, that inspectors are qualified.

Inspectors who take our course learn:

- how to inspect construction, commercial, and industrial, and municipal activities
- what to inspect
- the limits of their authority
- appropriate demeanor
- appropriate discretion

They also learn about the Clean Water Act, the National Pollutant Discharge Elimination System, the six Minimum Control Measures, and how to better implement and support their MS4 stormwater program.

Please download the [announcement](#) with course details and registration information. You may call Michele at 1-888-397-9414, email info@npdes.com or visit the [website](#).

Classifieds

Classified advertisements from Maryland cities, towns, counties and other government agencies will be published in MML's *e-Bulletin* at no charge. If you would like to advertise an **employment opportunity**, **request for proposals**, **or a piece of equipment for sale** within the State of Maryland, please e-mail the ad copy, in a text only word doc, 200 words or less to [classified](#). Ads will appear for a 90-day period and can be resubmitted for posting if needed.

[Legislative Status Link](#)

[Classified Section Link](#)

[Important Dates / Deadlines](#)

[Back to the Top](#)

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